



THE ROLE OF THE MENTOR

Basic Function: To facilitate the professional growth and development of aspiring college students by establishing one-on-one relationships built on mutual trust. The mentor is a resource and support, and serves as a role model, motivator, coach, and advocate for the profession to meet the specific needs of the mentee.

Commitment: Willing to have contact with the mentee on a regular basis. Frequency of contact will be mutually agreed upon prior to establishing the mentor-mentee relationship. Communication may be in person, by telephone or e-mail.

Responsibilities:

- Establish a positive personal relationship with the student.
- Increase student's knowledge and skills in self-identified area of interest.
- Facilitate the student's development by helping to analyze and evaluate ideas.
- Encourage self-assessment and understanding.
- Model effective work practices.
- Arrange work-related visits to provide models of effective practice in desired profession.
- Coach student in interpersonal and communication skills.
- Collaborate with Mentor Committee Co-Chairs and other mentors.
- Establish and maintain relationship built on mutual trust and respect for confidentiality.

See Mentor Application on next page.

The National Organization of Italian American Women
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212.642.2003 – www.noiaaw.org - noiaaw@noiaaw.org

MENTOR APPLICATION

Date: _____

First Name: _____ Middle Initial _____ Last Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Contact Phone: _____ E-mail: _____

Business Address: _____

City: _____ State: _____ Zip Code: _____

For the following questions, please use an additional sheet of paper if necessary.

What is your current occupation?

Please provide a description of your professional area(s) of expertise.

Please provide a brief professional biography.

What are your reasons for wanting to become a mentor?

How much time are you able to commit on a monthly basis to help a mentee?

If applicable, please provide some examples of your mentoring experience. How many years have you been a mentor?

Do you have any experience in leading young adults? If so, please explain. What did you learn from that experience about how to be an effective leader?

Thank you! Please submit completed application to NOIAW via e-mail or postal mail.